



UT Alliance of Women Philanthropists Roles & Expectations for Executive Board Members

The Alliance was created in 1998 to raise awareness of the integral role women play in philanthropy at the University of Tennessee. Today the group has more than 5,600 members nationwide and is recognized as one of the UT System's most active and well-respected volunteer groups.

It is the job of the Alliance of Women Philanthropists Executive Board to enact our mission: "To educate, empower, and inspire women to be philanthropic leaders at the University of Tennessee."

Criteria for Board Membership

- Contributes gifts totaling at least \$50K to the University of Tennessee through pledges, outright gifts, and planned gifts
- Contributes at least \$2,000 annually to The Alliance Giving Circle Grant Program for a total commitment of at least \$6,000 per three-year term
- Serves as ambassadors for the University to support the University of Tennessee goals and objectives
- Identifies potential new board members and initiates introductions to donor prospects as requested
- Attends and actively participates in the two Executive Board meetings per year as much as possible and provides input during committee discussions
- Attends and actively participates in Alliance events and activities as much as possible

Terms of Service

Each executive board member shall serve a minimum of one (1) three-year term on the board and may be invited to serve additional terms. The term for each year is January 1 – December 31. However, if the required annual contribution is not received three (3) months after the end of each year, the board membership will end.

Standing Committees

Members of the Executive Board shall serve on at least one of the following committees.

- Membership: Selects members to serve on the Executive Board. The Executive Board chair is the chair of this committee.
- Programming: Plans the annual Women and Philanthropy Symposium and other outreach events.
- Annual Grants: Reviews grant proposals funded through the Alliance Giving Circle and makes funding recommendations to the Executive Board.

- Communications: Collect, review, organize and share important information with members to promote awareness of the AWP's vision and mission

Ad-Hoc Committees

Are appointed by the Executive Board Chair on an as-needed basis.

- Nominating: Presents an annual slate of officers to be voted on by the Executive Board. The Executive Board Chair shall appoint the chair of this committee.
- Bylaws: Reviews the current Alliance of Women Philanthropists Executive Board Bylaws, at least annually, and presents any recommended updates and changes to the Executive Board for approval according to Article V, AMENDMENTS. Ensures that the Alliance Board Members are compliant with the current bylaws. The Executive Board Chair appoints the chair of this committee.
- Other Committees: Formed as needed by the Executive Board Chair.