

CONSTITUTION AND BYLAWS

of the

_____ CHAPTER

of

THE UNIVERSITY OF TENNESSEE

NATIONAL ALUMNI ASSOCIATION

Article I - Name

The name of this organization shall be the _____ UT Alumni Chapter. This organization is formed as an alumni chapter of the National Association of The University of Tennessee.

Article II - Purpose

The purpose of the _____ UT Alumni Chapter shall be:

- a. To support the activities of the University of Tennessee toward the realization of its educational and athletic programs in every possible manner;
- b. To promote and support the goals and objectives of the National Alumni Association of the University of Tennessee;
- c. To establish and promote goals and chapter projects which tend to strengthen the ties between the members, the chapter, the community and the University;
- d. To unite for social purposes those persons who are interested in the distinguished record and future progress of The University of Tennessee; and
- e. To act as an agency for the dissemination of information regarding the educational advantages of The University of Tennessee.

Article III - Membership

Section 1

All alumni of The University of Tennessee who reside in _____ are eligible for membership in the _____ UT Alumni Chapter. Alumni of The University of Tennessee are defined as all persons who have successfully completed a minimum of 36 quarter hours or the equivalent (24 semester hours) at any campus of The University of Tennessee and are no longer enrolled as undergraduate students on any of these campuses. Also, all present and past members of the faculty or Board of Trustees of the University who reside in the designated geographic area are members of the chapter. No dues shall be required or collected to constitute membership in the National Alumni Association.

Section 2

ASSOCIATE MEMBERSHIP: Spouses of alumni and those who have children in attendance at any campus of The University of Tennessee are eligible for associate membership in this chapter.

Section 3

All individuals meeting the above requirements shall be referred to as members of the National Alumni Association. Each member will fall into one of the two categories listed below:

MEMBER - an individual meeting all the above criteria.

ACTIVE MEMBER - an individual meeting the above criteria as well as participating in the previous or present year of the Annual Giving Program.

Article IV - Board of Director

Section 1

The Board of Directors shall consist of the officers, immediate past president, members of the Board of Governors from _____ chapter, and _____ members elected at large. The members elected at large shall serve for three years utilizing staggered elections so that one-third of the Directors shall be elected each year.

Section 2

Between annual elections the Board of Directors shall, by majority vote for its members, fill all vacancies of board members and officers that may occur.

Section 3

The government of this chapter and direction of its activities between meetings shall be vested in the Board of Directors.

Section 4

The Board of Directors shall hold a minimum of two meetings per year, as set by the President. A meeting of the Board of Directors may be called upon a written request of five members of the board. The presence of one-half of the members of the board constitutes a quorum.

Article V - Officers

The officers of the chapter shall consist of a President, a President-Elect (or Vice President), a Secretary, and a Treasurer.

Article VI - Duties of Officers

Section 1

President - the President shall perform duties such as usually pertain to the office of President and as provided in the Constitution and Bylaws. The President shall preside at all meetings of the chapter and shall be chairman of the Directors and ex-officio member of every committee.

Section 2

President- Elect/Vice President - the President-Elect shall work closely with the President and shall perform certain duties of the President at his request. The President-Elect shall be an ex-officio member of every committee and shall automatically become President for the next succeeding year.

In the absence or disability of the President, or at his request, the President-Elect shall perform the duties of the President. If the office of the President becomes vacant he shall become President for the unexpired term.

Section 3

The Secretary - the Secretary shall keep minutes of all meetings for the chapter and the Board of Directors, arrange for notices of all meetings, and maintain official custody of the list of alumni within the chapter area. The list should not be released for political or commercial purposes.

Section 4

The Treasurer - the Treasurer shall supervise all receipts and expenditures and shall be in charge of financial arrangements for all meetings, programs, and events. He/she shall be an ex-officio member of all committees.

Article VII - Meetings

There shall be regular meetings each year as the President and the Board of Directors deem desirable.

Article VIII - Committees

Section 1

The President shall appoint all standing committees necessary for the proper functioning of the chapter. Board members shall be chairmen of the various standing committees.

Section 2

The President, with the approval of the Board of Directors, shall appoint such additional committees as in his/her judgment, the interests of the chapter may require, and he/she may prescribe the duties of such committees.

Article IX - Elections

Section 1

The President shall appoint a nominating committee, which shall have the duty of submitting candidates for election at the annual meeting. The nominating committee shall present candidates for officers and for the required member of directors to be elected in any given year.

Section 2

The officers and directors of the chapter shall be elected at the annual meeting and shall hold office until their successors have been duly elected or qualified.

Article X - Amendments

This constitution may be amended by a two-thirds vote of the Board of Directors at any duly called meeting of the board.

Article XI - Adoption

This constitution may be officially adopted upon its approval by a two-thirds vote of the members of the board at a regular meeting and by the additional approval of the National Alumni Association Board of Governors.

Article XII - Bylaws

The Board of Directors shall have the power to adopt bylaws as it deems necessary. A majority vote of the board at which a quorum is present shall be sufficient to adopt such bylaws. Notification of such adoptions shall be forwarded immediately to the University Office of Alumni Affairs and Annual Giving.

APPROVED:

By the Board of Directors of the

_____ Chapter on

Date

President / Secretary

For The University of Tennessee National
Alumni Association

Date

Signature Of Director

Title